



Illinois State Board of Education

Teaching Endorsements



Illinois State Board of Education

Overview

- Pre-completion and Entitlement Requirements
- Endorsement Rules
- Full or Focused Program
- Provisional/Alternative Provisional Educators

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Institutions		Institutions		Institutions	
Blackburn College	Northern Illinois University	Bradley University	Olivet Nazarene University	Augustana College	Lake Forest College
Chicago State University	North Park University	DePaul University	Relay Graduate School of Education	Aurora University	MacMurray College
Dominican University	Quincy University	Eureka College	Roosevelt University	Benedictine University	Millikin University
Governors State University	Rockford University	Illinois College	School of the Art Institute Chicago	Chicago School of Professional Psychology	Monmouth College
Hebrew Theological College	St. Xavier University	Illinois State University	Southern Illinois University: Edwardsville	Columbia College Chicago	New Leaders
Illinois Institute of Technology	Trinity International University	Illinois Wesleyan University	University of Chicago	Concordia University	North Central College
Judson University	University of Illinois at Urbana-Champaign	Loyola University Chicago	University of Illinois at Chicago	Eastern Illinois University	Northeastern Illinois University
Kendall College	VanderCook College of Music	Knox College	University of St. Francis	Elmhurst College	Southern Illinois University – Carbondale
Lewis University	Western Illinois University	National Louis University	Wheaton College	Erikson Institute	Trinity Christian College
McKendree University		Northwestern University		Greenville College	University of Illinois at Springfield

Contact Us

<u>renewal@isbe.net</u>	Renewal, reinstatement, PD questions
<u>licensureforms@isbe.net</u>	Used by institutions to submit forms that were previously sent through mail (such as 80-02; do not use for sending electronic transcripts)
<u>licensure@isbe.net</u>	Used by educators to submit documents that previously could be sent through mail (such as out of state license)
<u>transcripts@isbe.net</u>	Used by institutions to email official transcripts

Contact Us

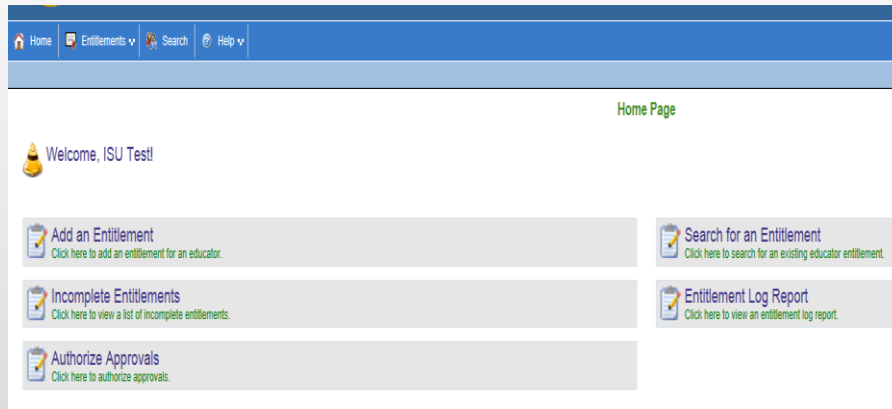
Licensure Call Center	217-557-6763
Help Desk: IT Department	217-558-3600

Entitlement Requirements for PEL

- Bachelor's degree w/ conferred date, or Master's degree (if endorsement requires it)
- Complete approved preparation program PEL coursework
- Student Teaching
- Test of basic skills
- Content test
- *APT/edTPA Effective March 10, 2016, all educators who have completed student teaching prior to August 31, 2015, are eligible to complete either the APT 188 or the edTPA*
- Grade "C" or above
- Met all other criteria established by rule of the State Board of Education.
 - Licensure Officers must know the requirements-including the correct grade range-for each endorsement added via entitlement.

Entitlement Wizard

- <http://www.isbe.net/licensure/pdf/higher-ed/higher-ed-entitlement-wizard.pdf>



Guidelines on when to use

Entitlement Wizard

- Add an entitlement
 - PEL
 - Endorsement to issued PEL
 - **APPROVED PROGRAMS ONLY**
- Incomplete Entitlement
 - Pre-completion (PC)
 - Select educator from the list and mark candidate as program completer to efficiently complete entitlement

Pre-completion Status

- We kindly request that licensure officers mark each candidate at the beginning of the program as “not completed” by using the entitlement wizard. By taking this action, the candidate’s ELIS account will be in “pre-completion” (PC) status and he/she will be unable to apply for a license through ISBE evaluation. *The beginning of the program generally means when the candidate has been admitted to the preparation program or has successfully passed a test of basic skills*.*
- This action will prevent duplicate applications and the transfer of fees.
- It will also prevent delays in obtaining licensure.
- **Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

Adding Pre-completion Status

Add Entitlement

Educator: **Test Case. IEIN: 828918**

Please review the entitlement details listed below. Once you have reviewed the information, click the "Entitlement" button. By clicking the "Entitlement" button, you are creating the entitlement records in the system.

— Profile — (edit)

Last Name: **Case**
SSN: **999999991**

— Degree — (edit)

Institution: **Illinois State University**
Degree: **No Degree**
Status: **Approved**
Major: **Elementary Education**
Degree Date:

— Approved Programs — (edit)

License Type: **PEL - Professional Educator License**
Entitlement Date: **10/19/2016**
Approved Program: **Elementary Education - ELEM**

— Endorsements — (edit)

Approved Program: **Elementary Education - ELEM**
Endorsement: **Elementary Education (Self Contained General Education) - SCGE -**

Once you have reviewed the information, click on the "Next" button to save the entitlement details. After clicking "Next", it may take up to one minute to save the entitlement details. Do not refresh the screen or click on any buttons.

Entitlement - Please save the entitlement details
 Cancel - Please cancel the wizard

Add Entitlement

You are adding credentials for **Test Case. IEIN: 828918**

Marking an entitlement "complete" allows the candidate to apply for the license online. In many cases, the license will be automatically issued. It is very important to only mark the entitlement complete if the candidate has met ALL requirements for the approved program and has been awarded a degree. Marking the entitlement complete is the same as signing the college entitlement license application.

If you are entering candidates prior to graduation then you should NOT mark them complete.

Please confirm the current standing of the candidate and electronically sign off on the candidate's approved program status below.

.....

Tests passed by this educator:

Test	TestDate
ICTS - September 11, 2010 Basic Skills	1/1/2006
ICTS - Special	1/1/2006
ICTS - Elementary/Middle Grades	1/1/2006

.....

On the basis of the information above indicate the candidate's status below.

COMPLETE (Completed Program) - Candidate has completed all requirements
 NOT COMPLETE (Pre-completion of Program) - Candidate has NOT completed all requirements
 Cancel - Please cancel the wizard

Pre-completion (PC)

- License Source:
 - UNIV instead of TRAD
- No ELED-Elementary Education
 - SCGE- “Elementary Education (Self Contained General Education)
- No SECE-Secondary Education 6-12 endorsement
 - Content specific secondary endorsement grade range 9-12 with “approved program grade” 6-12

Completed Program (CP)

- Grade Range
- Tests
- Degree/Degree Date
 - If a degree is required, the conferred date is required.
 - Delete-Contact ISBE
- Transcript
 - Optional
 - Delete Image-Contact ISBE

Adding Endorsements

- Adding a content endorsement to an issued PEL via entitlement

The screenshot shows the ISBE website interface. At the top is a blue navigation bar with a home icon, 'Home', 'Entitlements', 'Search' (highlighted with a green box and a blue arrow pointing to it), and 'Help'. Below the navigation bar is a light blue banner with a bell icon and the text 'Welcome, ISU Test!'. To the right of the banner is the text 'Home Page'. Below the banner are six gray rectangular buttons, each with a clipboard icon and a title: 'Add an Entitlement', 'Incomplete Entitlements', 'Authorize Approvals', 'Search for an Entitlement', and 'Entitlement Log Report'. Each button has a green link text below the title.

Home | Entitlements | **Search** | Help

Welcome, ISU Test!

Home Page

- Add an Entitlement**
Click here to add an entitlement for an educator.
- Incomplete Entitlements**
Click here to view a list of incomplete entitlements.
- Authorize Approvals**
Click here to authorize approvals.
- Search for an Entitlement**
Click here to search for an existing educator entitlement.
- Entitlement Log Report**
Click here to view an entitlement log report.

Adding Endorsements

- EXAMPLE:** University A does not have an approved program for ESL, but John has completed coursework through University A that meets the requirements for the ESL endorsement. When John has met all endorsement requirements, University A goes directly to the educator's ELIS account and adds the endorsement for the correct grade range by clicking on "Click Here to Add an Endorsement."

Illinois Approved Program / Endorsements For Selected License

Edit	Endorsement	Description	Grade	Status Description	Issued	Major?	Illinois Approved Program?	Approved Program Grade	Endorsement?	Source	Entitlement	Application Date	Delete
Edit	ACC	Accounting	Grade 9 Only	Deleted/Removed	04/05/2003	No	No		Yes	UNIV			Delete
Edit	AE	Aerospace	Grade 9 Only	Deleted/Removed	04/05/2003	No	No		Yes	UNIV			Delete

Click Here to Add an Endorsement



Adding an Endorsement Outside the Grade Range of the Original Endorsement- **Full Program**

- A candidate who holds a professional educator license (PEL) and who wishes to obtain an endorsement for LBS II, reading specialist, school support personnel or administration shall complete a **full educator preparation program** approved by the SEPLB that consists of coursework and experiences that he or she must complete in order to meet the standards relative to the endorsement sought and passage of the applicable content-area test.
- Institutions may also require an individual to complete a full program in any other endorsement areas they deem necessary.

Adding an Endorsement Outside of the Grade Range of the Original Endorsement — Focused Program

- Submit official transcripts and evidence of teaching experience to an Illinois institution of higher education operating an approved program that prepares candidates for the endorsement sought.
- Institutions **compare the coursework and clinical experiences already completed by the applicant to the standards for the endorsement sought**, and based on this comparison, may identify for the candidate a “focused program” consisting of coursework and experiences that he or she must complete in order to meet those standards.
- The institution may revise an individual’s focused program to include additional, or fewer, components as it may deem appropriate based upon the results of internal performance assessments that form part of the unit assessment system (**see Section 25.140**) or other assessments that are directly related to the standards for the endorsement sought.

- **Educator with Stipulations Endorsed as Provisional Educator**
 - **ELS/PEDU**
 - Issued by **ISBE**
 - 2 Year Renewal
 - Requests for extension: <https://www.isbe.net/Pages/Educator-License-with-Stipulations.aspx>
 - **Out-of-state applicants** will not receive a provisional educator endorsement if the person completed an alternative licensure program in another state unless the program has been determined to be equivalent to the Illinois program requirements.

- **Educator with Stipulations Endorsed as Alternative Provisional Educator**
 - **ELS/APE**
 - Issued through **Entitlement**
 - 2 full fiscal years-**Valid for up to two years of teaching and may be renewed for a third year if the holder meets the requirements**
 - Issued to the applicant who has completed all of the following:
 - Graduated from a regionally accredited college or university with a minimum of a Bachelor's Degree.
 - Successfully completed the first phase of the alternative Educator License Program for Teachers.



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Endorsement Requirements and Grade Ranges

Early Childhood Education	Special K-12 Endorsements
Elementary Education	Learning Behavior Specialist I
Middle School Endorsements	Learning Behavior Specialist II
Secondary Education	Gifted Education Teacher

Quick Poll #1

Current and “New” Grade Ranges

Following is a **summary of endorsement grade ranges** that are currently in effect and “new” grade ranges that will become effective for completers of your revised programs.

- **Elementary: Grades K-9**

- No candidates admitted after **October 1, 2015**
- Candidates enrolled must complete programs **on or before September 1, 2018** must have endorsement issued **by September 1, 2019** (i.e. on or before August 31, 2019).

- **Elementary: Grades 1-6 (effective February 1, 2018)**

- May begin admission as soon as new program is approved or current program re-approved under new standards.

Current and “New” Grade Ranges

- **Early Childhood: B-grade 3**
 - No candidates admitted beginning **September 1, 2017**
 - Candidates enrolled must complete programs **on or before September 1, 2019**
 - Must have endorsement **issued by September 1, 2020**
- **Early Childhood: B-grade 2, (effective Sept 1, 2019)**
 - May begin admission as soon as new program is approved or current program re-approved.

Current and “New” Grade Ranges

- **Middle School Endorsements: 5-8/6-8**
 - Candidates must complete programs and apply for endorsement **on or before January 31, 2018** (Section 25.99).
 - There currently are no programs, just coursework.
- **Middle Grades: 5-8 (effective Feb 1, 2018)**
 - May begin admission as soon as *new* program is approved under new standards.

Secondary Grade Ranges

- **Secondary (6-12)**

- The secondary education program students are completing lays the foundation that allows an educator to qualify for teaching endorsements within the program grade range. Once a program is completed, the educator can qualify for endorsements that identify what content and grade level they can teach.
- When entering entitlements for secondary education, ELIS will populate a [“SECE-Secondary Education \(6-12\)”](#) endorsement to designate completion of an approved secondary education program. You should then [select the proper 9-12 content area endorsement](#). If the educator has completed the middle school professional coursework, he/she could also qualify for a middle school endorsement for the 6-8 grade range. No content area endorsements should be entered for the 6-12 grade range.

Current PEL Grade Ranges

Primary		Middle School		Secondary	
Current	Endorsement	Current	Endorsement	Current	Endorsement
B-3	B-3 K-3 (LBS I)	K-9	5-8	K-9	9 th Only
K-9	K-4 K-9 (LBS I)	6-12	6-8	6-12	9-12 6-12 (LBS I)
K-12	K-4	K-12	5-8	K-12	9-12
PK-21	K-4	PK-21	5-8	PK-21	9-12



Illinois State Board of Education

Early Childhood Education



Early Childhood Education Requirements

- **Completion of a state approved self-contained early childhood education program including coursework in special education methods, reading methods, and reading in the content area.**
- **Test of basic skills* must be passed prior to student teaching.**
- **Early Childhood Test (107) is required for student teaching.**
- **edTPA is required for completion of the approved program.**

***Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state**

Early Childhood Available Endorsements

- [License Requirements](#), page 9

If you hold:

Early childhood education (Birth-Grade 3)
Elementary education (K-9)
Special (K-12 or PK-21)

Primary endorsement grade range:

Birth - Grade 3
K - Grade 4
K - Grade 4

- **EXAMPLE:** John has a PEL endorsed in Early Childhood, and wants to add an ESL endorsement. He can add the ESL endorsement for Birth-Grade 3 by completing 18 semester hours with distribution and 100 clock hours (or 3 months teaching experience) in an ESL setting.
- ***Page 16-Distribution Areas**

- Completion of an **early childhood special education program** including coursework in special education methods, reading methods, and reading in the content area.
- The test of basic skills must be passed prior to student teaching.
- The Early Childhood Special Education (152) test is required prior to student teaching.
- edTPA is required for completion of the approved program.

Early Childhood Special Education Approval

License Requirements, page 28

- This approval enables the holder to teach special education in pre-kindergarten.
- Requirements:
 - Hold an Illinois license endorsed in early childhood self-contained general education or **LBS I (PK-21)**
 - Complete coursework in the following **four areas**:
 1. Early childhood special education assessment
 2. Methods of instruction in early childhood special education
 3. Development of language in the young child
 4. Child, family, and community relationships



Illinois State Board of Education

Elementary Education



Elementary Education Requirements

- Valid for teaching in grades **K-9/1-6** in a self-contained setting.
- Completion of an approved elementary education program including coursework in [special education methods, reading methods, and reading in the content area](#).
- The test of basic skills* must be passed prior to student teaching.
- The [Elementary/Middle Grades \(110\) or Elementary Education 197-200 \(Grades 1-6\)](#) is required prior to student teaching.
- edTPA is required for completion of the approved program.

**Defined as the TAP, ACT Plus Writing, SAT, OR OOS test of basic skills used for licensure in another state.*

***Can only teach Grade 9 if the senior high school endorsement requirements have been met and the 9th grade endorsement has been issued.*

****Can only teach middle school (5-8) if the educator holds a middle school endorsement.*

Elementary Education Available Primary Endorsements

- [License Requirements](#), page 9

If you hold:

Early childhood education (Birth-Grade 3)
Elementary education (K-9)
Special (K-12 or PK-21)

Primary endorsement grade range:

Birth - Grade 3
K - Grade 4
K - Grade 4

- **EXAMPLE:** Sam holds a PEL endorsed in Elementary Education (K-9) and wants to add a Reading Teacher endorsement at the Primary grade range. He can add the endorsement for K-4 with 24 semester hours of coursework with the correct distribution and Reading Teacher (177) or Reading Specialist (176) test.
- Page 16-Distribution Areas

- [License Requirements](#), page 10

****Endorsements under these requirements will only be issued through January 31, 2018****

More information regarding changes here: www.isbe.net/licensure/pdf/higher-ed/future-of-illinois-middle-grades.pdf

If you hold:

Elementary education (K-9)
Secondary education (6-12)
Special (K-12 or PK-21)

Middle school endorsement grade range:

Grades 5 - 8
Grades 6 - 8
Grades 5 - 8

- **EXAMPLE:** Jerry has a PEL endorsed in Elementary Education K-9, and wants to add a Computer Science Middle School endorsement. He can add the endorsement for the grade range of 5-8, when he meets the required six semester hours of middle school professional education coursework in addition to 18 semester hours of content coursework.

Elementary Education Available Senior High School Endorsements 9th Grade Only

- [License Requirements](#), page 12-15

If you hold:

Elementary education (K-9)

Secondary education (6-12)

Special (K-12 or PK-21)

Senior High endorsement grade range:

9th Grade Only

Grades 9 - 12

Grades 9 - 12

- **EXAMPLE:** Sara holds a PEL endorsed in Elementary Education (K-9) and wants to add an endorsement for Bilingual Education, grades 9-12. She cannot hold an endorsement for 9-12 Senior High, but she can add it for 9th Grade only. She would need to meet the 18 semester hours of content coursework with distribution, 100 clock hours (or 3 months teaching experience) in a bilingual setting, and the appropriate Target Language Proficiency or English Language Proficiency Test.



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Middle School Endorsements



Current Middle School Endorsements

To add a middle school endorsement to a license, an applicant must complete six semester hours of middle school professional coursework in the following areas:

- ✓ 3 semester hours of coursework in middle school philosophy, curriculum, and instructional methods for designing and teaching developmentally appropriate programs in the middle grades, including content area reading instruction;

AND

- ✓ 3 semester hours of coursework in educational psychology focusing on the developmental characteristics of early adolescents and the role of the middle grade teacher in assessment, coordination, and referral of students to health and social services.

The following directions must be followed when adding a middle school endorsement:

- ✓ If the individual completed an Elementary General Education Self-Contained K-9 or a K-12/PK-21 teaching program, the grade level of the middle school endorsement must be **5-8**.
- ✓ If the individual completed a Secondary 6-12 program, the grade level of the endorsement must be **6-8**.

Quick Poll #2

Middle Grades Program Effective February 1, 2018

"Middle Grades" Endorsements	
Date	Requirements
On or After February 1, 2018	<p>Middle Grades endorsements are currently being issued to educators who complete an Illinois approved middle grades program.</p> <p>Beginning February 1, 2018:</p> <ul style="list-style-type: none"> • All "New" middle grades endorsements will be earned by completing an Illinois approved middle grades program; and • All "Subsequent" middle grades endorsements will be earned by completing 21 semester hours of content-specific coursework, 3 semester hours of content-specific methodology coursework focused on the middle grades, and passing the applicable content test(s). <p>Also, beginning February 1, 2018, middle grades endorsements will be available to educators prepared as middle grades educators at out-of-state institutions.</p> <p>These endorsements allow educators to teach specific content areas in grades 5-8.</p>

Future of Illinois Middle Grades

- Please refer to the [Future of Illinois Middle Grades document](#), which can be found on ISBE's website under Prep & Evaluation section of the Teachers/Administrators area, for further information.



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Secondary Education



Secondary Education Requirements

- Completion of **32 semester hours of content-area coursework** or a major in the specific content-area; in addition, must include coursework in cross-categorical methods, reading methods, and reading in the content area.
- The test of basic skills* must be passed ***prior to student teaching***.
- The content-area test is required ***prior to student teaching***.
- edTPA is required for completion of the approved program.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

Senior High (9-12) Subsequent Endorsements

- Most senior high endorsements (grades 9-12) require **24 semester hours plus passage of the applicable content-area test.**
- Individuals who already hold a PEL are *not* required to complete additional coursework in cross-categorical methods, reading methods or reading in the content area.
- Many senior high school subsequent endorsements require that 12 semester hours of the 24 be completed in upper-division (or graduate) coursework or specific coursework distribution.

Special K-12 Requirements

- Valid for teaching in [Grades K-12](#)
- Test of Basic skills must be passed prior to student teaching.
- Specific Content Area Test
- edTPA is required for completion of the approved program.
- K-12 endorsements are issued for one specific content area, although additional endorsements may be added.

Requirements for the Learning Behavior Specialist I (LBS I) Endorsement

The endorsement is available for the following grade levels:

- **Grade K-Grade 3** (for educators who already hold an early childhood self-contained general education endorsement)
- **Grade K-9** (for educators who already hold an elementary education endorsement)
- **Grade 6-12** (for educators who already hold a secondary education endorsement)
- **Grade K-12** (for educators who already hold a special teaching (K-12), special education (PK-21), or ELS-TBE endorsement)

- Requires a passing score on the [LBS I \(155\) test](#) and [completion of coursework addressing each of the following areas](#):
 - Survey of the exceptional child
 - General characteristics of children with disabilities within the LBS I scope
 - General methods for teaching children with disabilities within the LBS I scope
 - Psychological assessment of children with disabilities within the LBS I scope

Learning Behavior Specialist PreK-21 Requirements

- [License Requirements Table](#)

<p>Special Pre K-Age 21 Special Education (25.25, 25.43, 25.46)</p>	<p>Areas of Learning Behavior Specialist I (LBS I), Blind or Visually Impaired, Deaf and Hard of Hearing, or Speech Language Pathologist (Teaching)</p>	<ul style="list-style-type: none"> • A test of basic skills** • LBS I (155) <i>OR</i> Teacher of Students who are Blind or Visually Impaired (150) <i>OR</i> Teacher of Students who are Deaf or Hard of Hearing (151) <i>OR</i> Speech Language Pathologist; Teaching (153) • Special Education General Curriculum Test (163) • Student teaching completed <i>prior to 8/31/15</i>: edTPA**** or APT • Student teaching completed <i>9/1/15 or later</i>: edTPA****
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Requirements for Learning Behavior Specialist II (LBS II) Endorsements

- **LBS II endorsements are optional, advanced credentials** that are issued through entitlement by an Illinois higher education institution and are only available to educators who **already hold the PreK-21 endorsements for Learning Behavior Specialist I, Teacher of Students who are Deaf or Hard of Hearing, Teacher of Students who are Blind or Visually Impaired, or Speech-Language Pathologist program.** To qualify for one of these additional endorsements, you must meet specific standards outlined in Illinois statute and work with an IL university offering the specific program.

Curriculum Adaptation Specialist

Deaf-Blind Specialist

Multiple Disabilities Specialist

Bilingual Special Education Specialist

Behavior Intervention Specialist

Technology Specialist

Transition Specialist

[License Requirements Document, page 25](#)

- ☐ This endorsement is available for the following grade levels:
B-3 K-4 5-8 6-8 9-12

Questions?

Thank you for attending today's "Teaching Endorsements" Webinar! We thank you for all that you do, and look forward to the next webinar in our Fall Licensure Officer Webinar Series a week from today.

We will compile and post the Q & A document from today's webinar within a week of this broadcast, and all materials will be posted on our website under Preparation. If you have any additional questions, feel free to email your ISBE liaison.